

# Cromer Church

## Directory Application Form



**CROMERCHURCH**  
transforming lives with Jesus Christ

**We hope that everyone who considers themselves part of the Cromer Church family will want to be in the Directory.** Over the years, the Directory has helped us to 'put names to faces' and to get to know the people we worship with every week. So, if the Cromer Church family at the Parish Church or at St Martin's is your church family, please don't be left out. Make sure that you are in the Directory so that you can learn the names of the others in your family and they can learn yours. If we do that, we'll get to know each other better and be better able to care for and pray for one another.

**In addition to basic contact information, we ask for three extra pieces of information, although these won't appear in the Directory.** To help understand the Church Family better and make it possible to support people in their growth as disciples and in finding appropriate ways to use their gifts, skills and experience, we'd like to know your date of birth, the ministry areas and activities that you are involved in (or would like to be involved in) and the gifts, skills and experience that, in the right circumstances and with the right encouragement and support, you might feel able to offer as part of your Christian service.

**Most entries in the Directory have a head and shoulders photo.** We can use your own good-quality, passport-style photo (with a smile, please) but can also take a picture, on request, at St Martin's or the Parish Church.

**We take seriously our responsibility for looking after your personal information as required by current Data Protection legislation.** Except where required or allowed by law, we will not pass it on to anyone else, and only use it to produce the Directory, to organise and keep in touch about events and activities, to produce reports and statistics for church leaders and to record your involvement with Cromer Church groups and activities. You have a right to see the information held about you in the database, and we will update it or remove it from the database promptly if you ask.

**I consent to the contact details I have provided overleaf appearing in the Church Directory.** Cromer PCC will store this information securely in ChurchSuite (our church management system) and use it to maintain the Directory. The Directory is shared with members of the Church Family who are also in the Directory but not with anyone else. The data in ChurchSuite is also used to keep in touch about events and activities, produce statistical reports for church leaders and to record involvement with Cromer Church groups and activities. You will be asked annually to review and update the contact details we hold for you and say how we can contact you. You can withdraw your consent at any time by emailing [dataprotection@cromer-church.org.uk](mailto:dataprotection@cromer-church.org.uk) or by phoning the Church Office on 01263 512000. Our full Privacy Notice is at [www.cromer-church.org.uk/data-protection](http://www.cromer-church.org.uk/data-protection). Please note that we can update the database whenever necessary but can only update the printed version of the Directory once a year. If you have any questions or need more information, please contact David Orsborne in person or at [directory@cromer-church.org.uk](mailto:directory@cromer-church.org.uk).

|                  |  |             |  |
|------------------|--|-------------|--|
| <b>Signature</b> |  | <b>Date</b> |  |
|------------------|--|-------------|--|

| Please complete as fully as possible then choose, below, which items appear in the Directory |                    |               |                |  |                                |  |        |  |  |
|--|--------------------|---------------|----------------|--|--------------------------------|--|--------|--|--|
| My name  |                    |               |                |  |                                |  |        |  |  |
| My address   |                    |               |                |  |                                |  |        |  |  |
| My postcode  |                    |               |                |  |                                |  |        |  |  |
| My home phone number   |                    | Ex-directory? | Yes            |  | No                             |  |        |  |  |
| My mobile phone number   |                    |               |                |  |                                |  |        |  |  |
| My email address   |                    |               |                |  |                                |  |        |  |  |
| My main worship centre   | Parish Church      |               | St Martin's    |  |                                |  |        |  |  |
| The service(s) I attend  | Parish Church 9.00 |               | PC 10.45       |  | PC 7.00                        |  | PC Wed |  |  |
|  | St Martin's 10.30  |               |                |  |                                |  |        |  |  |
| My photograph  | Use existing       |               | I will provide |  | Take new                       |  |        |  |  |
| My date of birth<br>Not shown in the Directory   |                    |               |                |  |                                |  |        |  |  |
| Ministry areas I'm involved in<br>(or want to be involved in)<br>Not shown in the Directory  |                    |               |                |  |                                |  |        |  |  |
| Gifts, skills and experience<br>Not shown in the Directory                                   |                    |               |                |  |                                |  |        |  |  |
| Please include these children under 18 at the same address                                   |                    |               |                |  |                                |  |        |  |  |
| Name and date of birth   |                    |               |                |  |                                |  |        |  |  |
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| Name and date of birth   |                    |               |                |  |                                |  |        |  |  |
| Directory options (Yes/No)   |                    |               |                |  | Communication options (Yes/No) |  |        |  |  |
| Show name  |                    |               |                |  | Receive general emails         |  |        |  |  |
| Show address   |                    |               |                |  | Receive general texts          |  |        |  |  |
| Show phone number  |                    |               |                |  | Receive rota reminder emails   |  |        |  |  |
| Show mobile number   |                    |               |                |  | Receive rota reminder texts    |  |        |  |  |
| Show email address   |                    |               |                |  | Receive phone calls            |  |        |  |  |
|  |                    |               |                |  | Receive post                   |  |        |  |  |